



Arts Build Community Grant – Creating Art Together

Grant timeline:

- December 1, 2017: Application becomes available
- January 16, 2018: grant information session 4-5pm
- February 16, 2018 by 5 pm: Deadline. All application materials must be received by, not postmarked by, 5pm. Send applications to Janelle Wienke at Janelle@ashevillearts.com
- April 2018: Applicants will be notified of their status

\*Proposed projects may take place between May 2018 to June 1, 2019

**Please Type or Print Clearly**

**Applicant Organization Information**

Name of Applicant / Organization \_\_\_\_\_  
Contact Person's Name \_\_\_\_\_  
Contact Person's Title \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ County \_\_\_\_\_  
State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Work Phone ( ) \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_  
Email Address \_\_\_\_\_ Website Address www. \_\_\_\_\_

Project questions:

1. Provide a brief description of the project, including the art form used and the intent of the project. Please include how this particular project will impact the community you intend to serve?
2. Please provide a description of the community that you intend to serve. Provide the names of community members and leaders in which you have involved to plan your project. List any other community partners that plan you plan to partner with?
3. Provide the names of the Buncombe County artists or organizations who will be involved. Why were they chosen, and what is their rate of pay?

Required attachments:

1. Cover letter
2. Project timeline
3. Budget
4. Supporting Materials: Submit 5 images of art that you have completed that relates directly to your project. Label all supporting materials with your name, title of work, date of work. **If you submit in physical form please do not provide your only copy.**
5. Reference or support: Provide **two (2)** letters of reference from individuals with qualifications in the arts who know your work well, project partners, or community members who you aim to impact.

Budget

Please list items that fall into the "other category. Your total project expenses and project income must be equal. You may also add internet research that supports your budget expenses (i.e. research on material prices, equipment pricing, etc.)

Full or partial cash match is not required, but is preferred.

<b>PROJECT EXPENSES</b>	<b>AMOUNT</b>
<i>Outside Fees and Services</i>	
<b>Artistic</b>	
<b>Space Rental</b>	
<b>Permits</b>	
<b>Professional Services</b>	
<b>Other:</b>	
<i>Fabrication and Production</i>	
<b>Materials</b>	
<b>Tools</b>	
<b>Equipment Rental</b>	
<b>Other:</b>	
<b>Other:</b>	
<b>Other:</b>	
<i>Marketing /Advertising</i>	
<b>Print</b>	
<b>Web</b>	
<b>Signage</b>	
<b>Other:</b>	
<b>Other:</b>	
<i>Remaining Operating Expenses</i>	
<b>Supplies</b>	
<b>Other:</b>	
<b>Other:</b>	
<b>Other:</b>	
TOTAL PROJECT EXPENSES: <i>(must be equal to Project Income)</i>	

<b>PROJECT INCOME</b>	<b>AMOUNT</b>
<b>Applicant's Cash Contrib.</b>	
<b>Grant Amount requested</b>	
<b>In-Kind Contributions</b>	
<b>Other:</b>	
<b>Other:</b>	
<b>Other:</b>	
TOTAL PROJECT INCOME: <i>(must be equal to Project Expenses)</i>	